



ADVERTISEMENT

A. SUMMARY

The Infrastructure Fund (IF) was established in 2011 to support implementation of the Strategic Development Plan of Timor-Leste for 2011-2030. The regulation of IF and Major Projects Secretariat (MPS) established by Decree-Law N! 13/2016 of 18 May with the amendment by Decree-Law N! 21/2025 of 29 July. MPS provides technical and administrative support to the Council for Administration of the Fund (CAFI), and managing daily operations. MPS is under supervision of the Minister of Planning and Strategic Investments (MPIE) who is the President of CAFI. Currently, the IF Portfolio covers 30 programs for agriculture, roads and bridges, ports, airports, electricity, telecommunications, water and sanitation, petroleum, national security and defence, education, and other strategic sectors.

B. VACANT POSITIONS

1. Environmental & Social Specialist— One Position
2. Agriculture Development Specialist— One Position
3. Infrastructure Economist— One Position
4. Geographic Information System Expert (GIS Expert) — One Position
5. Administration and Human Resources Officer— One Position
6. Administrative Assistant, One Position
7. Technical Assistant Database System— One Position

C. GENERAL REQUIREMENTS

All applicants must meet the following requirements: Proficiency in English and Tetum, both written and oral communications; must comply with the required qualifications, as indicated in each position. Knowledge of Portuguese and Indonesian language is a plus.

Women applicants are strongly encouraged to apply.

D. HOW TO APPLY

Please submit your complete application, including a cover letter, personal work history form, the latest resume, academic certificate and transcript and other relevant certificate via email to sgpinfo@sgp.tl or asoares@sgp.tl. In the email subject line, please clearly mention the position you are applying for (e.g., Job Application _Head of Administration and Human Resources Department).

Alternatively, you may submit a hard copy in a sealed envelope, clearly indicating the position you are applying for on the upper right corner of the envelope. Please address your application to: Major Projects Secretariat (MPS) Office. Eis Edifisiu ADN, IP. Rua Bedik-Hun, Fatuhada. Dili, Timor-Leste. If you have any questions please contact us via telephone number +670 3311001.

For the detailed of Job Descriptions, example of cover letter, and Personal Work History form, please see the: <https://files.fm/u/u7tzsjk3rz>

Deadline Application Submission: 1st July 2026, 17:00 hours local time.

(Late submission will NOT be considered).

